



**Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, October 20, 2016
6:00 P.M.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Presentation by Applied Materials for the Thanksgiving Turkey Trot
- B. Presentation by the Honorable Gary Kremen, Director 7, Santa Clara Valley Water District on the Drought Update and Water Conservation Overview
- C. Appointment to the Education Committee
- D. Reappointment to the Finance and Investment Committee
- E. Annual Presentation by the Los Altos Hills Youth Commission
- F. Annual Presentation of the Los Altos Hills Parks and Recreation Committee
- G. Proposal for the Apricot Orchard to Include a Gazebo and Bocce Ball Courts
- H. Introduction of the Santa Clara County Fire Department CERT Coordinator Ross Pounds

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a*

Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.

4. CONSENT CALENDAR

- A. Approval of Special Meeting Minutes: City Council Meeting-May 23, 2016
- B. Approval of Regular Meeting Minutes: City Council Meeting-August 18, 2016
- C. Approval of Special Meeting Minutes: City Council Meeting-August 25, 2016
- D. Review of Disbursements: September 1, 2016-September 30, 2016 \$1,573,376
- E. Accept the Investment Report for Fiscal Year Ending June 30, 2016 (Staff: P. Lin)
- F. Resolution Adopting Revised Fiscal Year 2015-16 Appropriation Limit and Resolution Revising Fiscal Year 2016-17 Appropriation Limit (Staff: P. Lin)
- G. Resolution Authorizing the December 2016 Town Hall Holiday Closure (Staff: P. Lin)
- H. Approval of a Fingerprint Policy for Staff and Disaster Service Worker Volunteers (Staff: M. Hovey)
- I. Resolution Approving the Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP) Memorandum of Agreement – Third Amendment (Staff: T. Tseng)
- J. Approval of A Funding Contribution Agreement Between Town of Los Altos Hills, the City of Palo Alto, and the County of Santa Clara for the Page Mill/I-280 Interim Bicycle Improvement Project (Staff: T. Tseng)
- K. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Kruep; 26860 Robleda Court (Staff: T. Tseng)
- L. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Duarte; 12165 Hilltop Drive (Staff: T. Tseng)
- M. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Maslowski and Cheng; 23600 Ravensbury Avenue (Staff: T. Tseng)
- N. Resolution Approving Amendment No. 1 to the Sanitary Sewer Reimbursement Agreement Ravensbury Avenue Sewer Project, Dated June 19, 2003, by and Between the Town of Los Altos Hills and Allan Epstein and Deborah McCreary (Staff: T. Tseng)
- O. Resolution Accepting a Grant of Public Sanitary Sewer Easement; Lands of Diligent Operations Limited, LLC; 12930 La Cresta Drive (Staff: T. Tseng)

- P. Resolution Accepting a Grant of an Open Space Easement; Lands of Diligent Operations Limited, LLC; 12930 La Cresta Drive (Staff: S. Avila)
- Q. Resolution Accepting a Grant of an Open Space Easement; Lands of ADL 5, LLC; 10800 Magdalena Road (Staff: S. Avila)
- R. Resolution Accepting a Grant of an Open Space Easement; Lands of ADL 5, LLC; 10880 Magdalena Road (Staff: S. Avila)
- S. Notification of Fast Track Approval: Lands of Okumura; 12852 Normandy Lane; File #243-16-ZP-SD-GD; A request for a Site Development Permit for a pool, an 898-square foot pool house (Maximum height 14'), and a 700-square foot accessory structure (office/gym). CEQA review: Categorical Exemption per Section 15303(a) – additions to existing single family residential property (Staff: S. Avila) – **Appeal Deadline: November 2, 2016 at 5:00 p.m.**

5. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Resolution Adopting Revisions to the Wildland-Urban Interface Fire Area Map for the Town of Los Altos Hills (Staff: S. Avila)

6. ONGOING BUSINESS

- A. Resolution Declaring the Intention to Update the Non-Residential Sewer Allocation Fee Schedule, setting a Public Hearing and Directing Staff to Mail Notices to Non-Residential Sewer Users (Staff: T. Tseng)

7. NEW BUSINESS

- A. Resolution Accepting an Offer of Dedication and Acceptance of Adobe Lane, Almaden Court, Atherton Court and Carado Court and Resolution Accepting Adobe Lane, Almaden Court, Atherton Court and Carado Court into the Town's Street System and a Resolution Authorizing Reimbursement to the Residents of Adobe Lane for the Cost of Pavement Repair (Staff: T. Tseng)
- B. Resolution Authorizing the City Manager to Enter into an Agreement with SunGard Track-It Permit Management Tracking Software in an Amount Not to Exceed of \$164,850 (Staff: S. Avila)
- C. Resolution Increasing the Standing Purchase Order with CSG Consulting by \$408,000 and Authorizing the City Manager to Execute Such Service Agreements with CSG Consulting for Fiscal Year 2016-17 in an Amount Not to Exceed \$758,000 (Staff: P. Lin)

8. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

A. Status of Traffic Safety Committee (Councilmember Spreen)

9. STAFF REPORTS

- A. City Manager
- B. City Attorney
- C. City Clerk
- D. Planning Director
- E. Administrative Services Director
- F. Public Works Director

10. COUNCIL INITIATED ITEMS

- A. Status Report and Possible Action on the 2011 Five-Year Annexation Plan (Vice Mayor Waldeck)
- B. Discussion and Possible Action on Short Term Rental Regulations (Vice Mayor Waldeck)
- C. Status of Long Term Building Permits and Update on the Effectiveness of the Building Time Limit Ordinances (Vice Mayor Waldeck)

11. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers.

The Council may take action on any agenda item in any manner deemed appropriate by Council.